

APP#

CITY OF HAWKEYE

APPLICATION FOR BUILDING PERMIT

**** This Permit Shall Expire 6 Months from Date of Issue****

For Office Use:

Building Permit Fee (\$25.00) Date Pd _____ ? Fence- NO Fee

Applicant: _____
GL 001-950-4122

Application Approved ____ Denied _____ Date _____

Application Approved w/revision shown _____ Date _____

Mayor Signature _____ Date _____

Application Pre inspection: Signature _____ Date _____

Comment: _____

Completed Inspection Signature _____

Comments: _____

Building Permit Mayor Signature

Date

***** INCLUDED IS A COPY OF THE CITY ORDINANCE ON SETBACKS*****

In accordance with the Hawkeye City Ordinance, the undersigned hereby applies for a building permit to erect, reconstruct, alter, repair, bring into, move from one place to another, occupy, use:

Property Owner's Name _____ **Telephone** _____

Mailing Address _____

Address where construction is to occur _____

Beginning Construction Date: _____ **Estimated Completion Date:** _____
(Not to exceed 6 months from date of issue)

Is there utility or other easements? _____ If so, I understand that there is to be no obstruction or building on an easement. I also understand that there shall be no plantings of any kind in easements. If any such plantings occur and it is necessary to dig them up, no compensation will be given. _____ **(Initial)**

Off Street Parking _____ **Off Street Loading** _____

Structure described as:

_____ New dwelling _____ Garage _____ Addition _____ Storage shed _____ Fence need be 4' from property line

_____ Sign _____ Deck _____ Other _____
(Please list)

Type: (Frame, Brick, Concrete, Concrete Block, other) _____
(fill in proper type)

Length _____ Width _____ Height _____ Basement: Yes _____ No _____

Use for which intended: _____

Description of Construction:

Applicant certifies that all work done under this permit shall be in strict conformance with the Municipal Code of the City of Hawkeye, that NO work shall begin until this permit has been granted and that s/he understands that any violation of the code constitutes a misdemeanor, liable to punishment as set forth therein. The undersigned represents that the facts and matters as stated herein are true and correct, and that it is understood that if said Permit be granted, it will be subject to compliance with any terms and conditions thereof and with any existing or future laws of the State of Iowa and Ordinances of the City of Hawkeye, Iowa.

Building material and any debris from construction must be covered or secured to keep from blowing and littering neighboring properties.

Dated _____

Signed _____ **Property Owner as Applicant**

BUILDING PERMIT PROCEDURES
FOR THE CITY OF HAWKEYE

See last page for Instructions to complete the building permit. Return with \$25 fee.

BUILDING PERMIT PROCEDURES FOR THE CITY OF HAWKEYE

1. Approval from **Building Permit Committee** on all exterior structures is required *before* construction/repair is begun. The Council meets the first Monday of every Month and paperwork must be submitted to the City Clerk by the Thursday prior.
2. A drawing is required showing the lay out of property lines, street names, existing structures and the proposed structures. Measurements showing the distance from the property line to the proposed structure must be displayed.
3. Estimated costs of the building structure are required and will be listed on the building permit for the Fayette County Assessor's Office.
4. Place stakes in the ground showing the size and placement of the proposed structure so the Council can identify the location easily. Once completed contact city hall for a final inspection of the work. This must be documented for city records.
5. A building permit is needed for any exterior structure constructed in a permanent manner this includes fences, decks, breezeways, porches, storage sheds and repair of same along with moving any structure onto a property. **Cost of the building permit is \$25.00** and is good for 6 months. Permit must be returned to the City Office, PO Box 145. If you have any questions call 563-427-4830.
6. **Always** call Iowa One Call (800-292-8989) *before digging*. All utility services will locate underground service lines on your property without any charge.

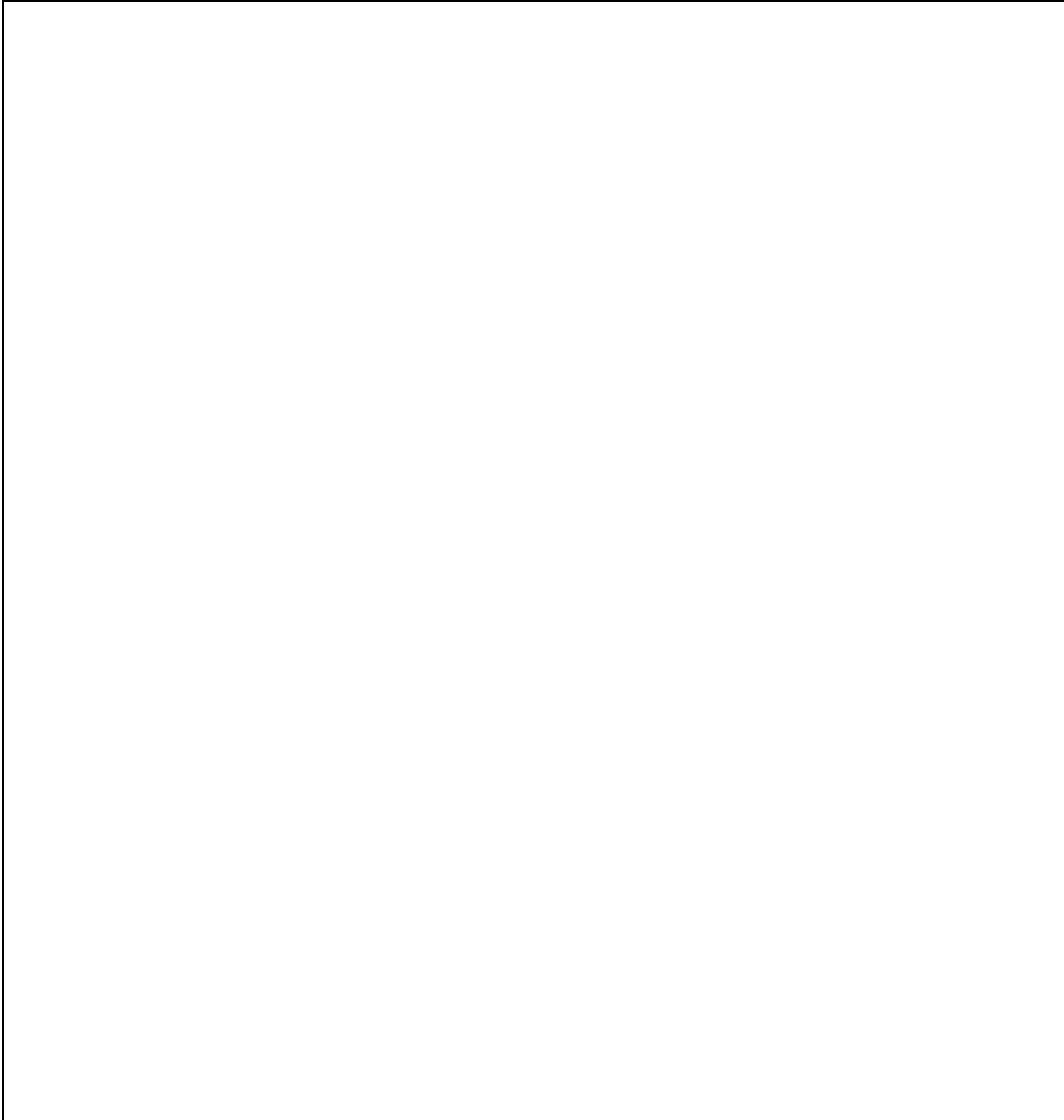
Sight Plan & Sketch

- 1. Indicate north point and all abutting roads.**
- 2. Show location of all structures and driveways. Indicate if “new” or “existing”.**
- 3. Show dimensions of proposed structures and other development, expressed in feet.**
- 4. There may be designated setbacks, which vary from one zoning district to another. The property owner is responsible and liable for exact measurements from all lot lines and road right-of-way lines. Check with the City Clerk for setbacks in the district in which you are improving.**
- 5. Show shape and dimensions of your lot.**
- 6. On moving, show present location in black and proposed location in red.**
- 7. On remodeling, show existing walls in black and changes in red.**
- 8. Be specific and detailed in your sketch and in your narrative statement, so the application furnishes a complete picture, in words and drawing, of what you propose to do.**
- 9. Application and drawing must be complete in its entirety and returned with the building permit fee before it will be processed and approved.**
- 10. If you do not know all of this information please fill in as much as possible.**

**4' SET BACK REQUIRES FROM ALL SIDES OF YOUR PROPERTY LINES
KNOW YOUR PROPERTY LINES BEFORE SUBMITTING APPLICATION**

The outer perimeter of this drawing represents your property lines. Be sure to include the set back area when drawing your sketch.

NORTH



WEST

EAST

SOUTH

CHAPTER 155
RESTRICTED RESIDENCE DISTRICT

| | |
|---|------------------------------------|
| 155.01 Purpose | 155.08 Special Permits |
| 155.02 District Described | 155.09 Regular Permits |
| 155.03 Buildings Permitted | 155.10 Protest |
| 155.04 Rules and Regulations | 155.11 Fees |
| 155.05 Definitions | 155.12 Action to Abate |
| 155.06 Setback | 155.13 Certifying Ordinance |
| 155.07 Buildings Requiring Special Permits | |

155.01 PURPOSE. The purpose of this chapter is to establish the Restricted Residence District in the City and to provide reasonable rules and regulations for the erection, reconstruction, altering and repairing or buildings of all kinds, and to provide that there shall be no use in such district except for residences, schoolhouses, churches and other similar structures, except when a permit is granted in accordance with this chapter.

155.02 DISTRICT DESCRIBED. The Restricted Residence District is hereby designated and established as follows:

All territory within the City limits is restricted by this chapter except for those areas in the original town plat described as the south half of Block 4, the south half of Block 5, the north half of Block 8, all of Block 9, Lots 1 and 2 in Block 10 and the North 175 feet of the 165 foot parcel lying to the west of said lots, and all land north of a line 40 feet south of the south line of the alley in Block 8 and said line extended from First Street to Burrell Street, and the land bounded by North Burrell Street, the north line of Burger Street extended west to the westerly line of the railroad right-of-way and said right-of-way line southerly to Main Street.

155.03 BUILDINGS PERMITTED. No buildings or other structures, except residences, schoolhouses, churches and other similar structures shall be hereafter erected, reconstructed, altered, repaired, or occupied within the district without first securing from the Council a permit therefor.

155.04 RULES AND REGULATIONS. As permitted under Section 414.24, Code of Iowa, there are hereby adopted the following rules and regulations for the erection, reconstruction, altering, and repairing of buildings of all kinds within the Restricted Residential District established by this chapter for the use and occupancy of such buildings, and for the granting of permits to erect, reconstruct, alter or repair any structure other than a residence, residential accessory use, school, church, or church school within said district.

155.05 DEFINITIONS. For use in this chapter the following words are defined:

1. “Church” or “church school” is a building used for public worship, or connected with a building so used, for instruction in religious beliefs, or for the conduct of activities related to church affairs.

2. “Residence” is a building used exclusively for a dwelling. No business or occupation shall be conducted therein or in conjunction therewith whereby sales or services are made in a manner that the public served enters upon the residential property. The following are excepted: a beauty shop, conducted solely by the occupant and one person not resident on the property; music or art teacher; or a rooming or boarding house with no more than two guests – and for which uses no external or internal alterations of the structure are made and no more than one sign indicating said occupation is displayed (the sign may be double-faced but shall have no single-face area of over one square foot).

3. “Residential accessory use” is a building or structure customarily used in conjunction with a dwelling, namely, a garage with a capacity of not more than three (3) cars (the total capacity of all garages on the property shall not exceed three (3) cars, or one (1) car for each dwelling unit), a tool or “summer” house not exceeding one hundred (100) square feet in floor area, or a private swimming pool properly fenced and screened. Any other building on residential property shall not be deemed a residential accessory use if not incidental to a residential purpose, or if it is used in conjunction with or for the business of selling goods or rendering services.

4. “School” is a building used for educational purposes, public or private, that is regulated by the State Board of Education.

155.06 SETBACK. No residential building or residential accessory use building shall be erected on a lot closer to the street property line on which it fronts than the setback of the nearest adjacent existing building except that no new construction shall be made closer than twelve (12) feet, nor shall any construction be required to be built with its front further than thirty (30) feet from said front line.

1. No residence or other building exempted from permit shall be located in the restricted district closer than four (4) feet to the side lot lines, and no accessory building closer than two (2) feet to said side lot lines, and overhangs shall not extend over any lot line, regardless of the compliance of the main foundation with this setback line.

2. Any other building granted a permit by Council shall be placed at least as far from side lot lines as the residential, school and church-related buildings. All setbacks shall be measured from the main foundation line.

155.07 BUILDINGS REQUIRING SPECIAL PERMITS. Construction of clinics, offices, hospitals, utility buildings and substations, any type of commercial stores and warehouses, plant nurseries, farm buildings, and industrial buildings and structures may be authorized by special permit to locate within the Restricted Residential District only if it appears that said use and the type of building will be compatible with the residential character of the district, and that the particular use could not practicably be built in an unrestricted area, or the restricted district boundaries amended logically, due to topography, access to railroad or highway or other proper reason acceptable to Council.

155.08 SPECIAL PERMITS. A written special permit shall be required for the erection, reconstruction, alteration, or repair of any building and for its occupancy and use within the Restricted Residential District of the City except for buildings for residences, residential accessory use, schools, churches and church schools. Said permit shall be applied for in writing, accompanied by plans and specifications sufficient to determine compliance with applicable ordinances of the City. Said application shall be made to the Clerk at least seven (7) days before the Council meeting in which the request for Council action is made. No permit shall or will be granted until notice of the application has been published or the fact of application has been set out in the published proceedings of the Council at least seven (7) days prior to the meeting at which final action granting or denying the permit request is made. The permit requires a three-fourths (¾) vote of all the members of the Council.

155.09 REGULAR PERMITS. An application and permit shall be required for all buildings for the purpose of enforcement of any building code, but such application and permit shall not be denied as to this chapter, and administration of these permits for buildings not requiring Council permits shall pertain only to buildings subject to the building code. Permits for residences, schoolhouses, churches, and other similar structures, within or outside of the Restricted Residence District, and for structures outside of the Restricted Residence District, shall be issued by the Clerk if the requirements of this and other applicable City ordinances are met, but no Council permission shall be required under this chapter for such structures.

155.10 PROTEST. No permit shall be granted when sixty percent (60%) of the resident real estate owners in said district within six hundred (600) feet of the proposed building and occupancy object thereto, except by a unanimous vote of all the members of the Council.

155.11 FEES. The fee for a permit is fifteen dollars (\$25.00).

155.12 ACTION TO ABATE. Any building or structure erected, reconstructed, altered, or repaired in violation of the provisions of this chapter shall be deemed unlawful and a nuisance and it shall be abated in the manner provided by Chapter 50 of this Code of Ordinances for abatement of nuisances or by action in the district court. Such action for abatement shall be prosecuted in the name of the City.

155.13 CERTIFYING ORDINANCE. Within thirty (30) days after this chapter becomes effective, the Clerk shall prepare or have prepared a plat of the Restricted Resident District as established by this chapter and certify this chapter and plat to the County Recorder.